



BRITISH FENCING

Minutes of the Board meeting held at the BOA, London, on Tuesday 22nd November 2011 at 17.30
Approved by the Board 13th December 2011

Present		
David Teasdale	Director and Chair	DT/Chair
Andrew Brannon	Director	AB
Murray Morrison	Director	MM
Alp Orge	Director	AO
Libby Payne	Director	LP
David King	Director (by conference call)	DK
Penny Spink MBE	Director (by conference call)	PS
Mike Thornton	Director (by conference call)	MT
Piers Martin	Director and Chief Executive	PM/CEO

Also in attendance (non-voting)		
Bob Turner	Wales Fencing Representative	BT
Chris Hyde	Scotland Fencing Representative	CH
Jack Magill	Northern Ireland Representative	JM
Louise Bond-Williams	Athlete Commission Representative	LBW
Alex Newton	Performance Manager	AN
Ismay Cowen	Guest	IC

Apologies for absence		
Keith Smith	Director	PS
Ray Stafford	England Fencing Representative	RS
Ben Campion	Development Manager	BC

Ref	Minute	Action
111.	<u>Chair's Welcome</u>	
111.1	The Chair welcomed everyone to the British Olympic Association BOA, specifically welcoming LBW to represent the Athletes, and noted apologies as above.	
112.	<u>Conflicts of Interest</u>	
112.1	The Chair noted the following conflicts in relation to the Agenda and agreed to manage them as required: <ul style="list-style-type: none">- IC: Her husband is an England Fencing Board Director- AO: Is an equipment supplier	
113.	<u>UK Sport Presentation: Project Rio and Funding Principles</u>	
113.1	The Chair welcomed Matt Favier and Helen Cartwright from UK Sport who presented to the Board on Project Rio, explained the process for funding and the principles underpinning the funding by UK Sport.	
113.2	The Chair thanked UK Sport for attending and reinforced the message that post 2012 there would be no obligation to fund Olympic sports as they had been for a home Games.	
114.	<u>Minutes of the meeting of the 29th October 2011</u>	
114.1	104.18: DK requested clarification on the Legal Adviser position. The Chair responded that it	

	had been agreed as per the minute, that Peter Cadman should remain in position pending the Board and Committee Reviews.	
114.2	108.1: PS requested an update on the Cuba flights. The CEO reported that advice had been sought from Mike Townley and a draft letter agreed with Finance Committee. This was being sent out by Head Office.	
115.	<u>Chair's Report</u>	
115.1	<u>Finance Committee:</u> The Chair explained that he had been sent correspondence by AB, as Chair of the Finance Committee reporting on their last meeting. He highlighted that due to cost, BF had reduced Solmann Kiket's consultancy time with the company and he had spent his contact time training a new temp to replace Mary Dunball. Consequently, he had not been able to provide satisfactory detail on the Management Accounts. The Finance Committee had therefore requested that the CEO negotiate a 6m contract with Solmann Kiket, increasing his contact time and recruit a full time bookkeeper. The next meeting of the Finance Committee was to be held on the 12 th December. DT agreed to circulate the correspondence.	
115.2	DK reminded the Board that they were advised some time ago that because of the growing level of financial information, income from funders and sponsors and outgoings that we needed to have full time support. He added that the Board needed to follow AB's advice.	
115.3	<u>Head Office Review:</u> The Chair reported that he had drawn up terms of reference for the review with the CEO and that they had appointed Peter King, who had previously been the CEO of British Cycling for over a decade up to Beijing.	
115.4	<u>BDFa Merger:</u> The Chair reported to the Board that, with the CEO, he had met with representatives from the BDFa in Catania and a further meeting was planned at the British Championships.	
115.5	<u>BF/EF Merger:</u> The Chair explained that a meeting of the Home Countries had taken place and he would ask RS to circulate the proposals discussed for the next Board with input from the Board and Home Countries by the first meeting in 2012.	
116.	<u>Olympic Ticketing</u>	
116.1	DK gave a presentation on behalf of the Ticketing Group. He explained that key principles had been agreed by the group, with the majority of tickets being allocated to the membership via a ballot, with key volunteers also being rewarded. AN requested confirmation that World Class staff would be allocated tickets in order to support the programme during Games time. DK confirmed that they would be allocated tickets within the "Workforce" allocation.	
117.	<u>GREEN Update</u>	
117.1	<u>Governance Report:</u> The Chair reported that BF had received a Green status in the latest Governance Report from UK Sport and Sport England. The Board thanked the CEO for all the work he had done to achieve this.	
117.2	<u>Safety Report:</u> The Board agreed to approve the Safety Report by e-mail and for the Finance Committee to consider the request for funds at their next meeting.	
117.3	<u>Honorary Legal adviser:</u> The CEO informed the Board that Peter Cadman had requested his honorarium, however could not confirm the amount and added that he could find no letter of appointment from before he joined BF. AB stated that he believed it used to be £1k to cover PI elements of insurance.	
118.	<u>GOLD Update</u>	
118.1	<u>Senior Selection Policy:</u>	

	AN reported to the Board that she had reviewed the Senior Selection documents for the next season with the coaches and athletes. She added that very little had changed.	
118.2	LBW requested that the document be agreed as soon as possible so that the Athletes knew the situation for the coming season.	
118.3	AN agreed to circulate the proposals and the Board agreed to send any comments by Monday 28 th November and approve by e-mail.	
118.4	Olympic Selection Policy: The Board then discussed a proposal on the Olympic Selection Policy which contained 8 points:	
118.5	<ol style="list-style-type: none"> 1. No change to the Olympic Selection Policy. This includes the date. 2. The Policy is for the names of athletes who will be “selected” for nomination to the BOA. The BOA selects TeamGB. 3. The “Olympic Selectors” (Section 14) must be appointed by the Board and must be free of conflicts and bias. 4. The Chair must be independent and is non-voting, responsible for managing the meetings and discussions. 5. Board will appoint a Chair from Sports Resolution along with a panel of three people, appointed from outside of the sport and therefore with no possible conflict or bias. This panel to be appointed from people who understand performance selection processes in sport. 6. The Chair, CEO and with the International portfolio director will identify possible candidates for approval by the Board at the first meeting in 2012. 7. The Board will use all 8 Host Nation Places, in line with the Olympic Selection Policy and BF objectives (sections 1 and 15). This means that athletes will be selected for nomination who are potential medallists in 2012 or in 2016. 8. The Performance Manager will be advised by the experts on the Performance Team and the Performance Advisory Group (a proposal on the review of this group to be agreed at the next Board meeting). 	
118.6	The Board approved this proposal.	
118.7	The Board noted correspondence from Jon Willis, sent to AO and LBW shortly before the meeting, recognising the fact that it had not been seen by the Athletes’ Committee. The Board also noted that the correspondence had requested no change to the Olympic Selection Policy which, following the agreement of the above proposal, was now irrelevant.	
118.8	Performance Management Group (PMG): The Board considered a proposal to expand the PMG and turn it into a Performance Advisory Group. It was raised that the Athletes’ Committee should be represented and LBW agreed to do this. The Board agreed to consider the proposal and agree at the next meeting.	
119.	<u>Any other Business</u>	
119.1	There was no other business.	
120	<u>Date of the next meeting</u>	
120.1	The date of the next Board meeting is the 13 th December 2011.	
121.	<u>Close</u>	
121.1	There being no further business, the Chair closed the meeting at 20.15.	