



BF Board Director - Role, Responsibilities, Skills

1. Purpose of Document

As a member of the BF Board, a Director is responsible for the effective governance of the organisation, setting the BF strategy and policies and supporting and monitoring delivery.

2. Responsibilities

- To understand and act upon the legal obligations and duties of the Board of Directors as the legal authority for British Fencing.
- To serve as a Director of the British Fencing Association Ltd (the Company) in the best interests of the Company, acting with honesty and good faith towards its staff, members, principal funding partners, sponsors and of the communities within which the Company operates.
- To help set the strategic direction for the sport and establish corporate and other objectives.
- To monitor delivery of strategic objectives.
- To deploy personal and professional skills together with such contacts, experience and judgment as s/he may possess with integrity and independence to optimise both the short-term and the long-term performance of the Company.
- To help the Board arrive at balanced and objective decisions in the performance of its agreed role and functions.
- To act as a representative of the company with external parties.

3. Directors' Obligations

- Attend all Board meetings called during the year unless prevented by exceptional circumstances.
- Attend the Annual General Meeting.
- Act as a member of such Committees of the Board and of BF as the Board shall decide, attending all meetings unless prevented by exceptional circumstances.
- Attend any additional meeting as and when required.
- To ensure that all matters discussed are kept confidential, except where the Board specifically agrees otherwise.
- To adhere to personal high standards of governance and financial probity.

4. Person Specification

Key skills, experience and qualifications required

- Sound understanding of corporate governance and the duties of directors.
- Experience, knowledge and skills in one or more areas of Board governance, such as: strategy; finance; operations; risk management; marketing and communications; human resources; commercial and business development; sport development and performance.
- Experience and knowledge of any of the following fencing matters: grass roots fencing, club development, coaching, world class fencing.

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- Qualifications in any of finance, accountancy, legal and marketing.

Behavioural competencies and qualities required

- Behaves at all times in a professional manner and displays the Nolan Principles: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- Ability to build and maintain strong, transparent relationships with key stakeholders.
- Ability to work positively within a team.
- Drive and commitment and the ability to demonstrate it to others.
- Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships.
- Commitment to the sport and organisation.
- Strong intellect and analytical ability; innovative thinker and ability to focus on the Board's and BF's issues & responsibilities.
- Resilience and ability to make things happen.
- Willingness to devote the necessary time and effort.
- Willingness to be an ambassador for the organisation and the sport.
- Willingness to be available to staff for advice and enquiries on an ad hoc basis.