



**HONESTY
RESPECT
EXCELLENCE**

**BF Election Timeline Chart for 2018 Election
(AGM date: **Saturday 29th September**)**

← Total minimum lead time – about two-and-a-half months (i.e. 1 month + 30 working days) →						
<QD to CD must be at least 20 working days, at most 3 months>						
↓ Minimum 1 month ↓		↓ Max. 5 wkg. Days ↓			↓ Minimum 15 working days ↓	
Board meeting	Announcement of the Nomination Date, the Qualifying Date & the Closing Date	Nomination Date (by which nominations must be received)	Qualifying Date (on which you must be a member in order to vote)	Dispatch of Ballot Papers	Closing Date for voting.	Candidates notified of result of ballot and result published on BF website
To fix the Nomination Date, the Qualifying Date and the Closing Date.	By publication on the BF website. May also be in The Sword or by such other means as the Board decides.	Must be at least 1 month after the date on which the Nomination Date is announced		Must be not more than 5 working days after the Qualifying Date.	Must be: (i) not less than 15 working days after last date for dispatch of Ballot Papers; (ii) not less than 20 working days, and not more than 3 months, after the Qualifying Date; (iii) not more than 6 months before the next AGM.	Candidates must be notified by not later than the next working day after HQ is notified of the results (by the Electoral Reform Society). Publication on website must be within 5 working days of date on which candidates are notified.
(Agreed in writing) 27th June 2018	Announcement of ND, QD & CD: Monday 2nd July	Nomination Date: Friday 3rd August	Qualifying Date: also Friday 3rd August	Last date for dispatch of ballot papers: Friday 10th August	Closing date for voting: Monday 3rd September	Announcement of Results: As above. (E.g.: if results are received from ERS on Tuesday 4 th September: Results to Candidates: by Wednesday 5th September Results posted on BF website by Monday 10th September)