

Dear Federations,

We have uploaded to [www.fie.org](http://www.fie.org) all the GDPR forms you have sent us in the profile of each person concerned.

We also sent reminders to all the federations that had not submitted GDPR forms or whose forms were incomplete or incorrect.

To upload a GDPR form (in PDF format), go to the person's profile: you will find a section right at the bottom entitled "GDPR consent form".

To check if you have provided us with a person's GDPR form, go to "licence", "search for a person", enter his or her name and click on "search".

If the form has not been provided, the " - " sign will appear under "GDPR form provided."

If the form has been provided but is not yet validated, the words "not validated" will be added under "GDPR form provided."

When the form has been validated, the "+" sign will appear under "GDPR form provided", as follows:

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LICENSE STATUS

Address number	Last Name	First Name	Gender	License #	Nationality	GDPR Form Provided	Actions
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For the coming season, it will not be possible to order licences if the GDPR forms have not been uploaded on [www.fie.org](http://www.fie.org) and validated by the FIE.

We have had to add this validation step because we found that a certain number of forms were incomplete, incorrectly filled out or unsigned, or they had been replaced by photos, logos, etc.

We validate the GDPR forms from Monday to Friday (except on public holidays), during office hours throughout the day. As soon as the form has been validated, the licence may be ordered.

With regard to new licensees, you must first create the athlete's complete profile and save the data, and then search for the person and copy his or her licence number in the GDPR form. Once the form is ready, you simply need to upload it in the person's profile.

We remain at your disposal should you have any queries.

Best regards,

**Nathalie Rodriguez**  
CEO

**INTERNATIONAL FENCING FEDERATION – FIE**

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