**CLUB NAME HERE**

**Attendance Register**

**Date: Time:**

**Coach: Age Group:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Surname** | **Forename** | **Medical Details** | **Returned pre-session questionnaire\*** | **Emergency Contact Name** | **Emergency Contact**  **Number** | **Attended Session COVID-19 briefing\*\*** |
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\* This is the (online) sign-up form which participants (parents/guardians of U18s) are required to complete prior to each session

\*\* Session COVID-19 briefing. This is the briefing that the coach will give prior to each session to each participant. Covers medical, safety, hygiene protocols, equipment sharing etc. Depending on how the club operates you may wish to run separate/an initial full COVID-19 briefing with shorter pre-session ‘reminders’, adapting the table above if required.