

AUTOMATED RANKING

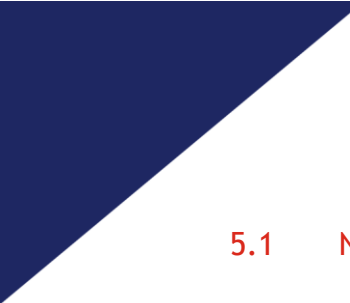
GUIDANCE FOR ORGANISERS

Last Updated: 4th November 2021

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1. BACKGROUND

1.1 PURPOSE OF DOCUMENT

Starting from July 2021, BF is using an automated ranking system provided by Sport80. This document outlines the operational steps to be followed by Competition Organisers.

Other documents in the set cover procedures for the BF ADP Team, BF Event Admin and Ranking Coordinators.

1.2 OWNER

This document is owned by the BF Rankings Manager. In case of any query on the document, please email rankingsmanager@britishfencing.com

1.3 CONTACTS

For issues with registration or sanctioning eventsadmin@britishfencing.com

For issues with the scheme or process rankingsmanager@britishfencing.com

For issues with data, uploads, etc. rankings@britishfencing.com

1.4 PUBLICATION AND UPDATE TIMING

The ranking scheme requires that certain updates are made in good time to give the optimal service to members. The table below summarises the key deadlines. Note that these are “no later than” deadlines and the data should be published as soon as possible in all cases.

Action	Time limit	Scheme ref	Owner
Upload domestic results to Sport80	23:59 on the first Wednesday following the event	3.6	Organisers
Upload international results to Sport80	23:59 on the first Wednesday following the event	3.6	Organisers Coordinators ¹
Corrections to published rankings	2 working days after publication	3.4	Coordinators

¹ This is likely to be automated in the future, but the duty will remain with the coordinator to ensure that it happens.

2. EVENT REGISTRATION

2.1 LICENCE TYPES

The event registration licences have been simplified and there are now just a few decisions to make. If you can't work out which one to use, please contact eventsadmin@britishfencing.com for guidance.

Package Name	Examples
Domestic Ranking Events – On Platform	BRC, Senior Open - almost all ranking events should use this package
Domestic Ranking Events – Off Platform	Senior Opens only
Domestic Non-Ranking Events – On Platform	Non-nominated Cadet and Junior, EYC, other youth events, veteran events, mixed events, restricted entry events
Domestic Non-Ranking Events – Off Platform	
Regional Events	County or Region Championships, BYC Qualifiers

2.2 SPECIAL CASES

Where the above licence types do not apply, for example international ranking events, you will need to contact eventsadmin@britishfencing.com for assistance.

3. DATA DOWNLOAD

There are several ways to download competition and ranking data depending on your needs and the software you are using.

3.1 *ON PLATOFRM COMPETITION FILES*

From the event admin panel, “Reports” tab, you can download the entry list in a variety of formats. The most useful of these is the FIE XML format which not only includes the whole entry list but also the latest official ranking. XML files can be imported into Engarde or FencingTime.

3.2 *RANKINGS*

The latest full ranking files can easily be download from the BF Website.

To open these HTML files in Excel, simply save the HTML file and then use the File->Open... menu in Excel.

In addition to the official rankings, “live” rankings are available for Senior, U23 and Intermediate ranking types. These live rankings include data for the 11 full months immediately preceding the calculation date plus all approved results in the current month.

4. SEEDING

As the organiser, you have absolute discretion to seed the competition as you see fit although you should normally follow the latest published ranking where possible. For Senior ranking events, you are free to use the latest official ranking or the latest live ranking as the basis for your seeding. As noted above, the live rankings will only include 11 full months plus the current month to date so may not be suitable, especially for events taking place early in the month where multiple significant events could be omitted prematurely.

4.1 AVOIDING PROBLEMS WITH THE LOWEST SEEDS

Now that the system allocates points and a ranking to all competitors, it is quite likely that your entire entry list will have a ranking.

If you leave all the places seeded, it is possible that your software will make poor choices in the pool allocation resulting in unwanted club clashes and on occasion uneven pools. If you encounter this, the simplest way to resolve it is to make approximately one fencer per pool unseeded.

For example, with an entry of 25 fencers in 4 pools (3x6, 1x7) you should make 4 or 5 fencers unseeded and this should resolve any randomisation issues. If you find you still have problems, you can increase the number of unseeded fencers until the software is able to make a sensible draw.

N.B. when creating a seeding list it's important to remember that **999 does not always mean unseeded**. Yes, competition software will sometimes print out 999 as shorthand for unseeded or unranked but if you enter 999 as a value in a seeding list then it thinks you really mean it and will try to use it. In Engarde, you should make the field blank in the fencer details while in FencingTime you should delete a few rows from the downloaded CSV and reimport to make the ranking blank. Once this is done, the software should correctly randomise the entries.

In extreme cases, for example where you have a large number fencers from multiple clubs (normally more than 2 x the number of pools), the software will be unable to avoid unbalanced pools and if this happens, you may have to adjust them by hand in the fairest way that you can².

4.2 OVERSEAS FENCERS AND RETURNING FENCERS

If you have an Overseas fencer (with a temporary licence) or a fencer who was previously highly ranked but has perhaps dropped down the ranking due to an extended absence, you should seed them in the competition using your best judgement of their relative position within your entry list.

All commonly used competition software will allow you to manually adjust the seeding before drawing pools and this is the easiest way to deal with this situation.

² This is very rare. In more than 40 years running competitions with Engarde and FencingTime, I have only had to do this a few times.

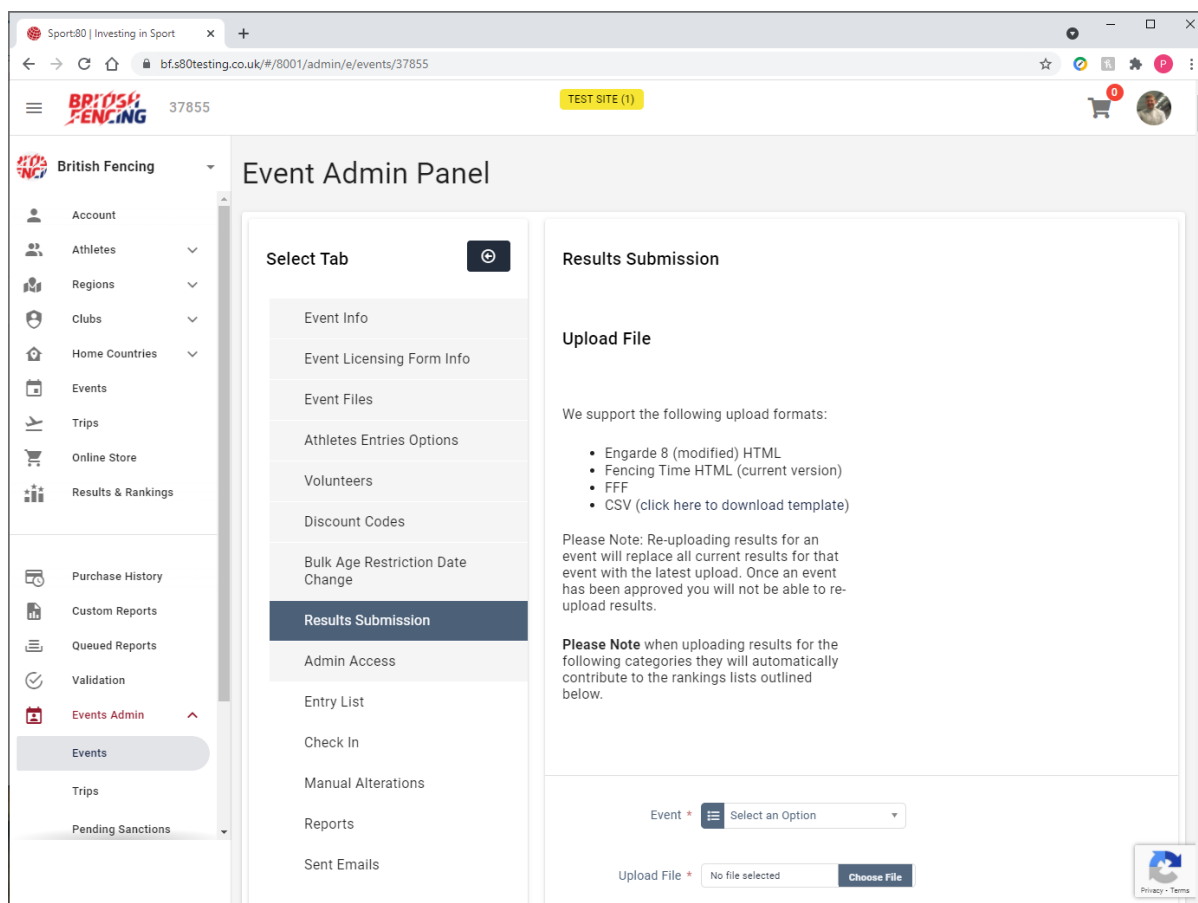
5. RESULTS UPLOAD

Export the results from your competition in one of the following formats:

- Engarde HTML
- FencingTime HTML
- FFF
- CSV (Rank, BFA, First Name, Last Name, YoB)

Login to the BF events portal at <https://bf.sport80.com> and open your event admin panel at the “Results Submission” tab.

If you do not have a “Results Submission” tab then it is likely that you used the wrong sanctioning package and your event will not be eligible for ranking. If this happens, please contact eventsadmin@britishfencing.com and rankingsmanager@britishfencing.com.



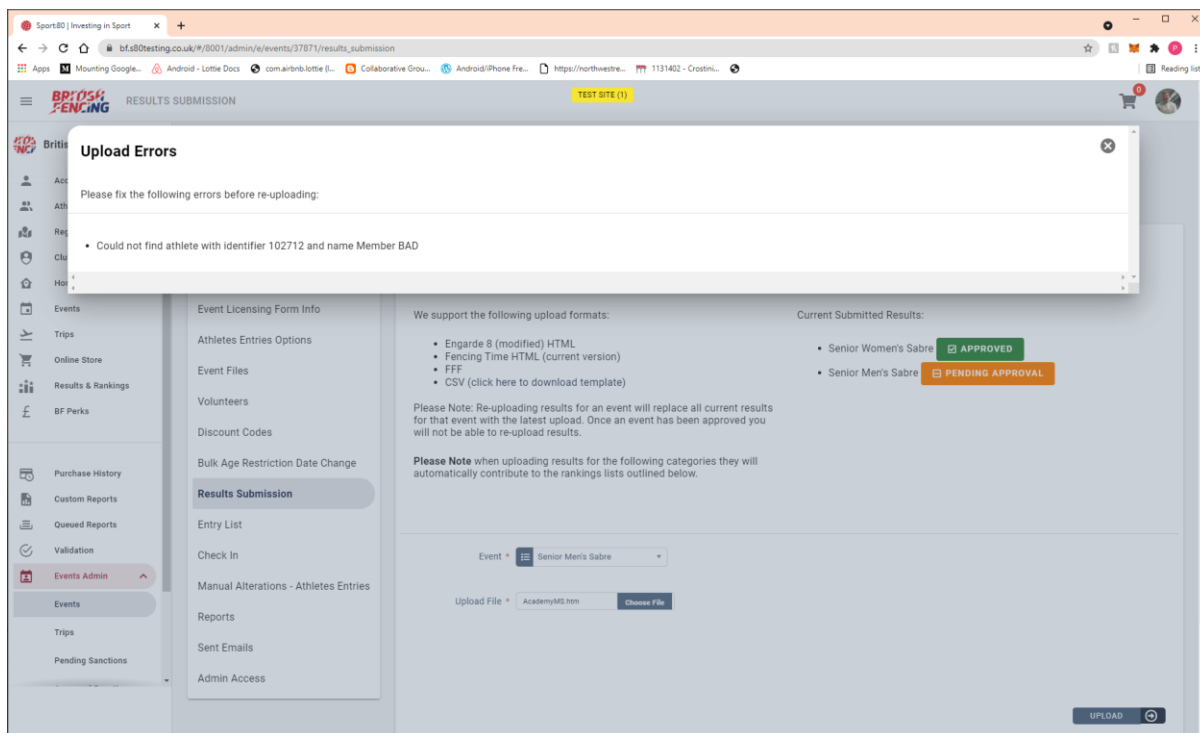
Select the event and corresponding ranking file then click on the “Upload” button.

The system will validate the result and display the results.

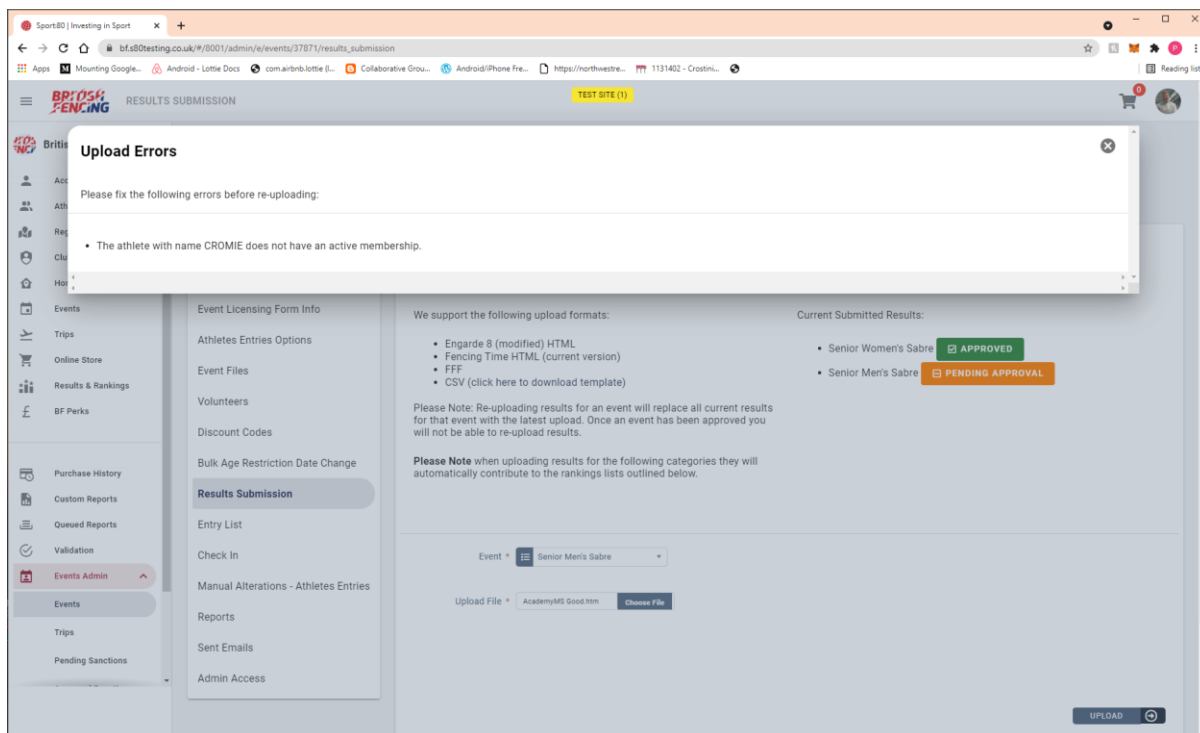
Various checks are made but the ones that are most likely to trigger errors are below.

If you spot an error that the system did not detect you can upload the results again as long as they have not been approved.

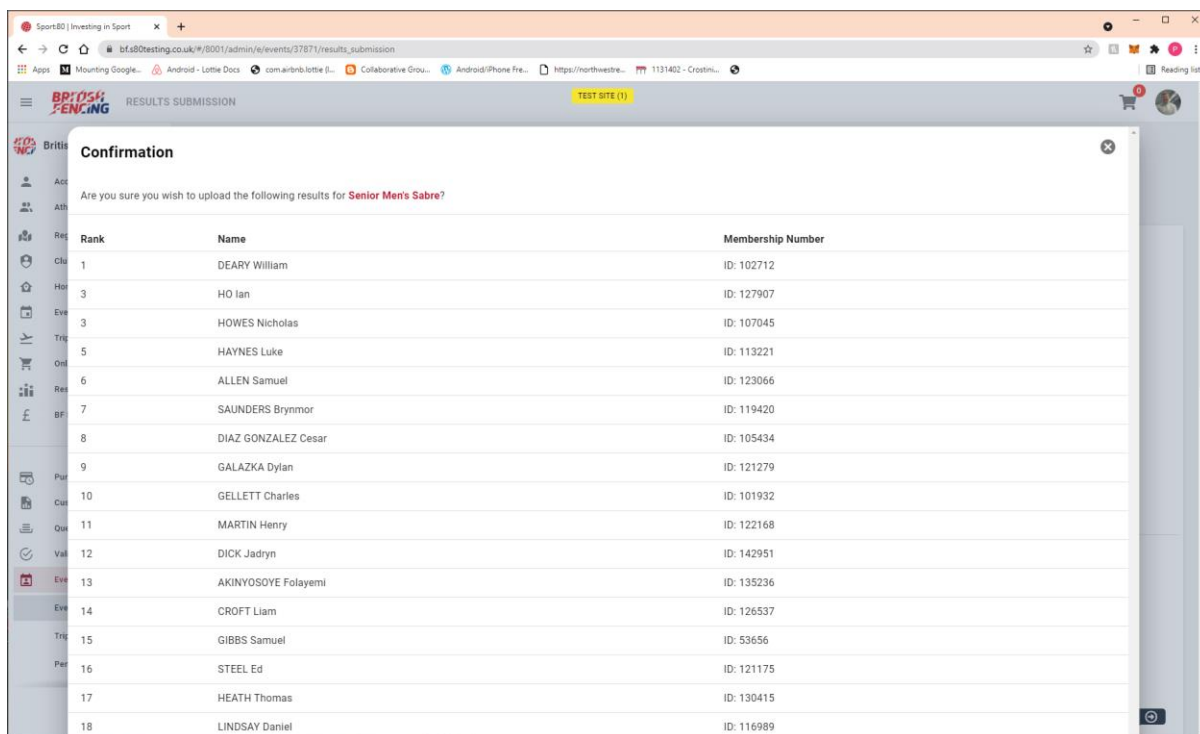
5.1 NAME OR MEMBERSHIP NUMBER NOT FOUND



5.2 EXPIRED OR INVALID MEMBERSHIP



5.3 SUCCESSFUL UPLOAD

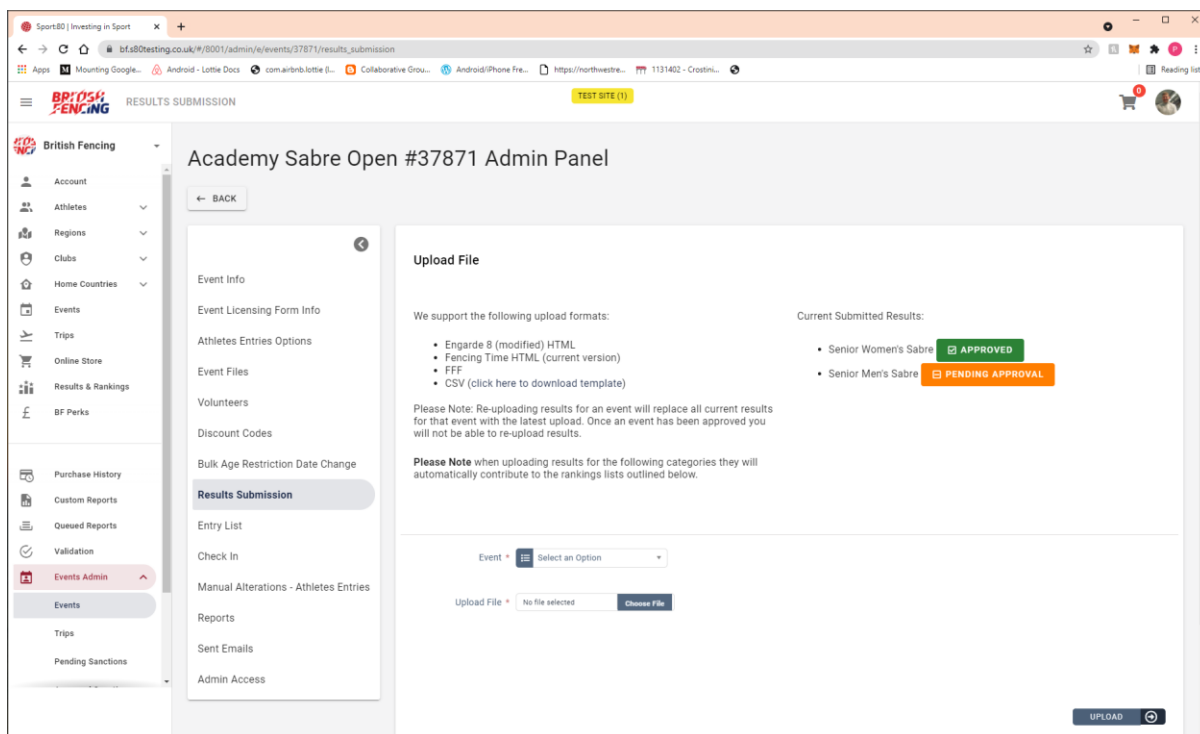


Confirmation

Are you sure you wish to upload the following results for **Senior Men's Sabre**?

Rank	Name	Membership Number
1	DEARY William	ID: 102712
3	HO Ian	ID: 127907
3	HOWES Nicholas	ID: 107045
5	HAYNES Luke	ID: 113221
6	ALLEN Samuel	ID: 123066
7	SAUNDERS Brynmor	ID: 119420
8	DIAZ GONZALEZ Cesar	ID: 105434
9	GALAZKA Dylan	ID: 121279
10	GELLETT Charles	ID: 101932
11	MARTIN Henry	ID: 122168
12	DICK Jadryn	ID: 142951
13	AKINYOYOYE Folayemi	ID: 135236
14	CROFT Liam	ID: 126537
15	GIBBS Samuel	ID: 53656
16	STEEL Ed	ID: 121175
17	HEATH Thomas	ID: 130415
18	LINDSAY Daniel	ID: 116989

Scroll to the bottom of the list and confirm the upload. Your results will now be finalised and passed to the ranking coordinators for approval. The results upload status will show as “Pending Approval”



Academy Sabre Open #37871 Admin Panel

← BACK

Upload File

We support the following upload formats:

- Engarde 8 (modified) HTML
- Fencing Time HTML (current version)
- FFF
- CSV (click here to download template)

Current Submitted Results:

- Senior Women's Sabre **APPROVED**
- Senior Men's Sabre **PENDING APPROVAL**

Please Note: Re-uploading results for an event will replace all current results for that event with the latest upload. Once an event has been approved you will not be able to re-upload results.

Please Note when uploading results for the following categories they will automatically contribute to the rankings lists outlined below.

Event * **Select an Option**

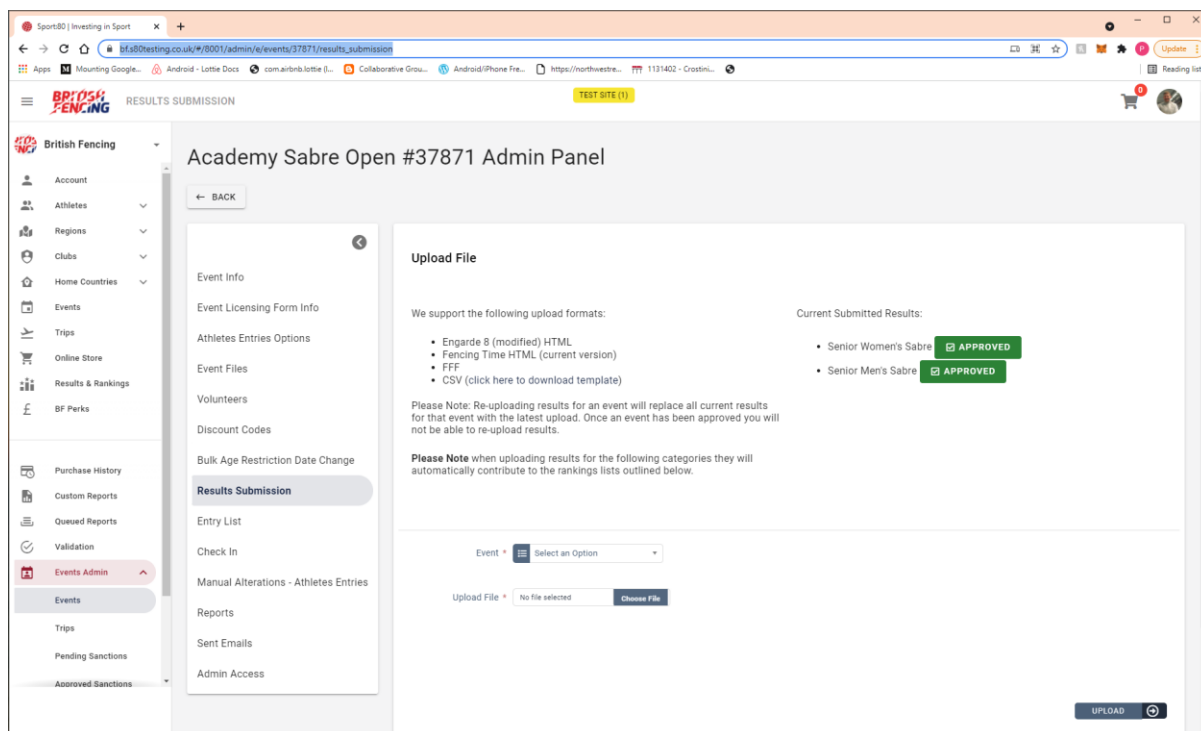
Upload File * **No file selected** **Choose File**

UPLOAD

6. RESULTS APPROVAL

Once the coordinator has approved your result, the event admin panel will show the status as “Approved” and you will no longer be able to upload results.

If you find an error after the results have been approved, contact rankings@britishfencing.com for advice.



Version History

Version Number	Date Updated	Updated by	Comments
v0.1	23/06/2021	Peter Smith	First draft
v0.2	26/10/2021	Peter Smith	Split into individual role documents
v1.0	04/11/2021	Peter Smith	Publication version