Person Specification: Para Fencing lead

Please highlight how you meet the person specification by completing the table below.

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| **Proven Experience**  | **Evidence** |
| Experience of development within para sports  |  |
| Experience in sports development |  |
| Experience of working with people with disabilities  |  |
| Experience of monitoring and evaluating the impact of programmes |  |
| **Knowledge** | **Evidence** |
| Knowledge of participation/talent/performance models and pathways  |  |
| Knowledge of UK Anti-Doping  |  |
| Knowledge Safeguarding Policy and Procedure  |  |
| Knowledge of Data Protection Policy and Procedure  |  |
| **Skills and Abilities** | **Evidence** |
| Act professionally, demonstrating integrity and taking accountability |  |
| Excellent communication skills, verbal and written |  |
| Excellent organisational and logistical planning skills |  |
| Ability to co-ordinate multiple projects simultaneously to success  |  |
| Ability to work to multiple deadlines |  |
| Able to work independently as well as being part of a team |  |
| Ability to influence and negotiate with stakeholders at all levels  |  |
| Proven use of IT systems and competent in the use of Microsoft Office and cloud-based file sharing systems. |  |
| **Personal Disposition** | **Evidence** |
| Comfortable with handling confidential information and sensitive situations |  |
| Must have an extremely positive approach to both work and life  |  |
| Available to work occasional unsociable hours and contribute to event delivery |  |
| Promotes and demonstrates anti-discriminatory practice  |  |
| Sets high standards and strives for continuous improvement in self and others  |  |