



**BRITISH
FENCING**

***ON-DEMAND
COACHING COURSES***



What is it?

An offer to allow you to organise courses on dates of your choice in an environment that suits the needs of the candidates.

As long as all the course content is covered, and the candidate is given the same minimum number of hours of coaching per course type as they would on a BF run course the format can vary.

This means that you can run courses over several weeks in a club environment rather than over one or two days/weekends.

It also means that you can set the cost of the course for candidates.

The maximum number of candidates per course will be 12.



Step-by-step guide to delivering a closed course

Send request to British Fencing

Lorraine Rose (development@britishfencing.com)

Course is registered with BF

Payment of £100 deposit

Log candidate information

Delivery of course

Course Deliverer to upload the candidates results with supporting documentation.

BF invoices the Course Organiser

E-certificates are sent to candidates

BF requests feedback



How much do I need to pay to British Fencing?

There will be a charge per candidate but no other hidden costs.

The charge per candidate includes the course manual and time from British Fencing staff to support the delivery and administration of the course.

This cost also reflects the investment by British Fencing in creating the course content, supporting materials, plus the training and on-going support to CD's and the support and services we provide to and for coaches.

Payment to BF per candidate*

**Maximum 12 per course.*

Introduction To Coaching Fencing (ITCF)

Minimum of 16 hours of contact time, normally done over a 2-day face-to-face delivery model.

Cost per candidate: £97.50

Online ITCF

Hybrid course, 8 hours of e-learning with feedback from the Coach Developer, and a minimum of 8 hours of face-to-face contact time (normally done over 1 day).

Cost per candidate: £101.50

Coaching Fencing Level 2 (CFL2)

Minimum 32 hours of contact time, plus ½ day home study, normally done over a 4-day face-to-face delivery model (normally done over two weekends).

Cost per candidate: £125

Coaching Fencing Level 3 (CFL3)

Minimum 40 hours of contact time, plus ½ day home study, normally done over a 5-day face-to-face delivery model.

Cost per candidate: £230.00



How much can I charge each candidate?

You can charge as little as you wish, however there is a maximum amount that you can charge. The amounts below are correct for courses offered up to 30th June 2025. Basically, you will be able to charge up to 10% more than the cost of a course run by British Fencing.

ITCF

The maximum fee charged to the candidate must be no more than £195 +10% (TBC)

Online ITCF

The maximum fee charged to the candidate must be no more than £225 +10% (TBC)

CFL2

The maximum fee charged to the candidate must be no more than £375+10% (TBC)

WS3

The maximum fee charged to the candidate must be no more than £510 +10% (TBC)

Course Organiser Responsibilities

- *Register the Course. All parties agree on the dates for the course, who the Course Deliverer will be and if the course will be open (advertised and open to anyone or closed).*
- *Pay the £100 non-refundable course registration fee.*
- *Hire and pay for a venue or provide space within your club.*
- *Hire and pay for the Course Deliverer. The cost and conditions of payment are to be agreed between the club and Coach Developer, without the involvement of BF. British Fencing will cross check that the CD is signed off to deliver the course type requested.*
- *Advertising the Course (British Fencing will help with this on request free of charge). On-demand courses do not need to be advertised unless the course organiser wished to do this.*
- *Ensuring the candidates register prior to the start of the course. British Fencing will provide a Smartsheet form that links to the Course Deliverers Coach Register). The course organiser ensures that all the candidates' names and details are on the Course Deliverer's Course Register before the start of the course. Organisers must use the form provided by BF, although we can customise this on request.*

- *Communicating with the candidates about the course dates, location, cost, etc.*
- *Ordering course booklets for the candidates through British Fencing.*
- *Ensure the course is completed within 3 months of the start date of the course.*
- *Ensure the Course Deliverer logs the candidate with a pass or NYC and uploads documentation to support the outcome.*
- *Pay the British Fencing invoice within the required timeline. Once the invoice has been paid British Fencing will send certificates to those who have achieved a pass and upload this certificate to the candidates Sport:80 account.*

Course Deliverer Requirements

- *Be on the Coach Register.*
- *Be signed off to deliver the Level of course you want to run.*
- *Done a delivery within the last 12 months.*